

Project:

Created by:

Date:

Goal

What is the SMART objective of the project?

Project Organisation

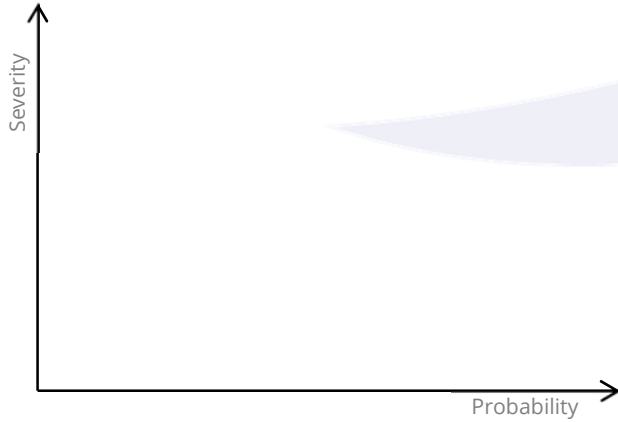
Who is part of the project team, steering committee etc.?

Deliverables

What project results and documents will be delivered?

Risk

What could endanger the project's progress / result?



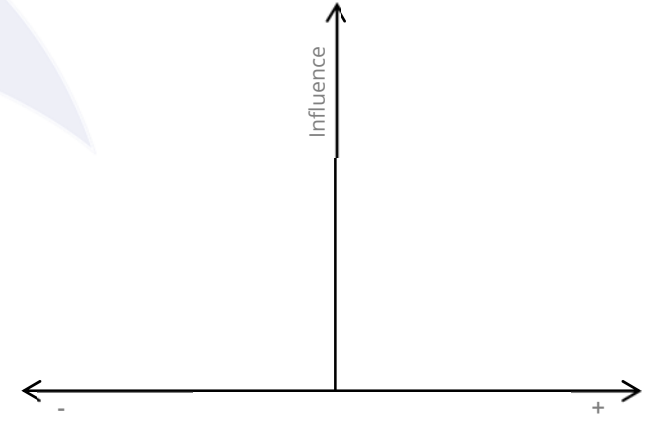
Damage

What negative effects could the project results have?



Key Stakeholders

Who is interested in or affected by the project?



Timeline & Constraints

What are major milestones and deadlines?

